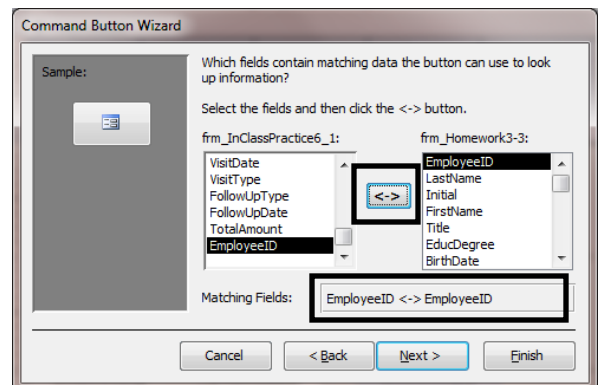
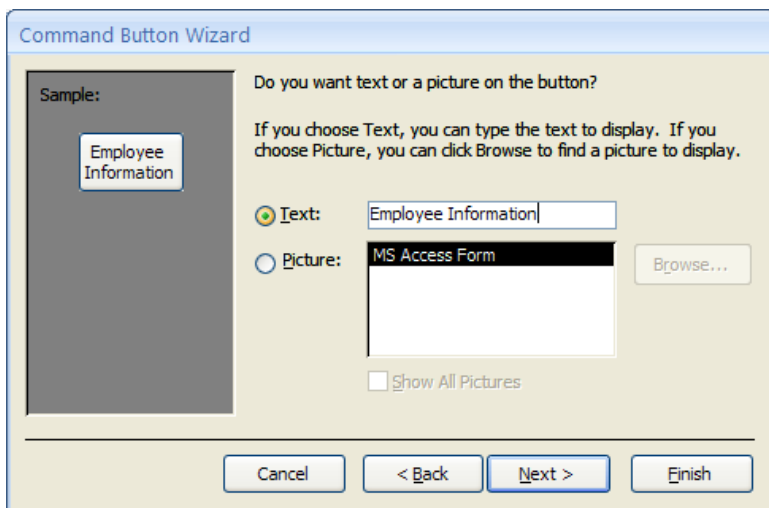
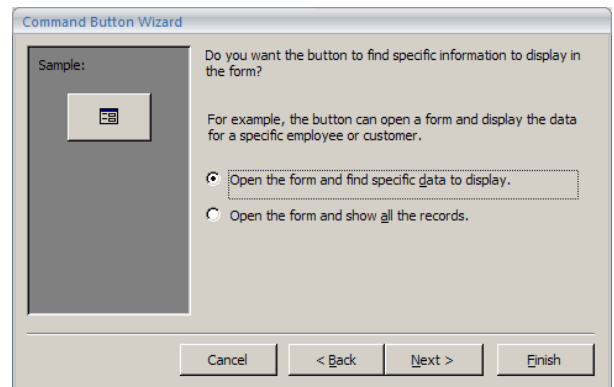
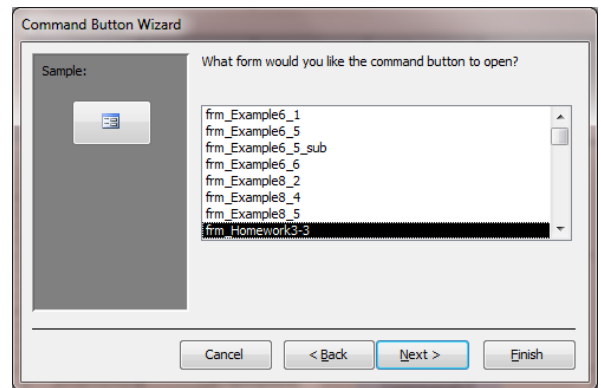
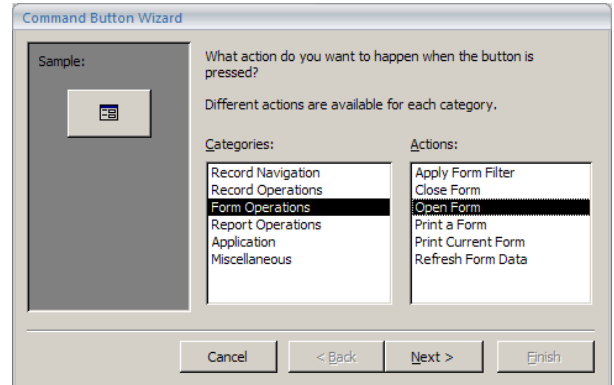
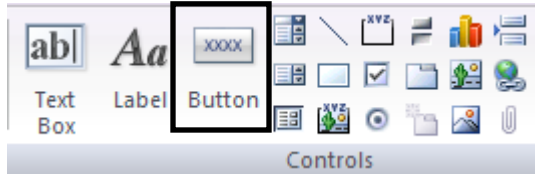




8-1:

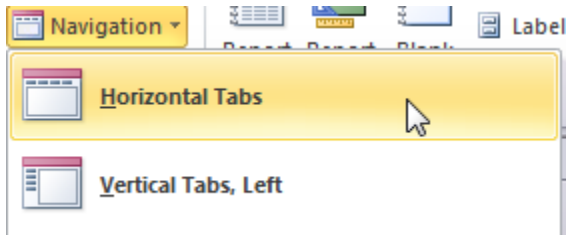
1. Select form frm_InClassPractice6_1 in design view.
2. On the Design ribbon, click on the command button.
3. Drag a rectangle next to the EmployeeID control. On the form and release the mouse button.
4. Select Form Operations in the Categories list and Open Form in the Actions list.
5. In the next step, select the form frm_Homework3_3.
6. Now select the top option: To open the form and show specific data.
7. Select EmployeeID in both lists and click the button in between both lists to link both forms on employeeID.
8. Select Text and type Employee Information.
9. In the next step type cmdEmployee as an object name.



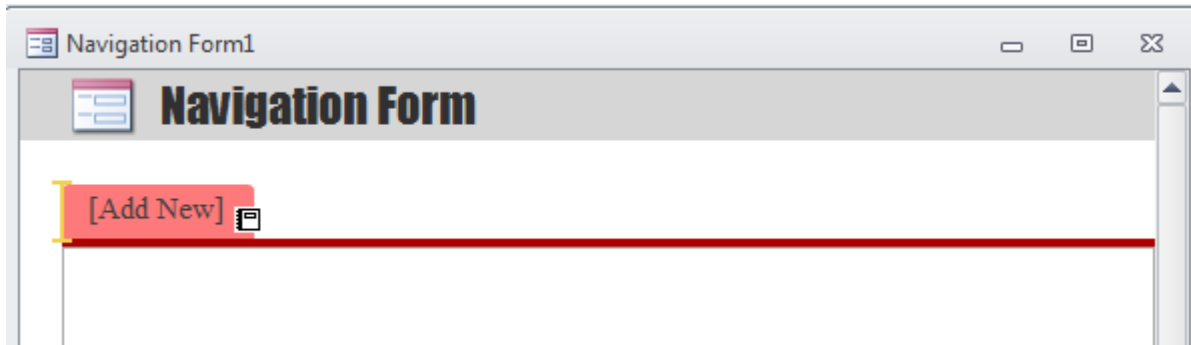


8-2: Create a new Navigation Form as a Report Menu

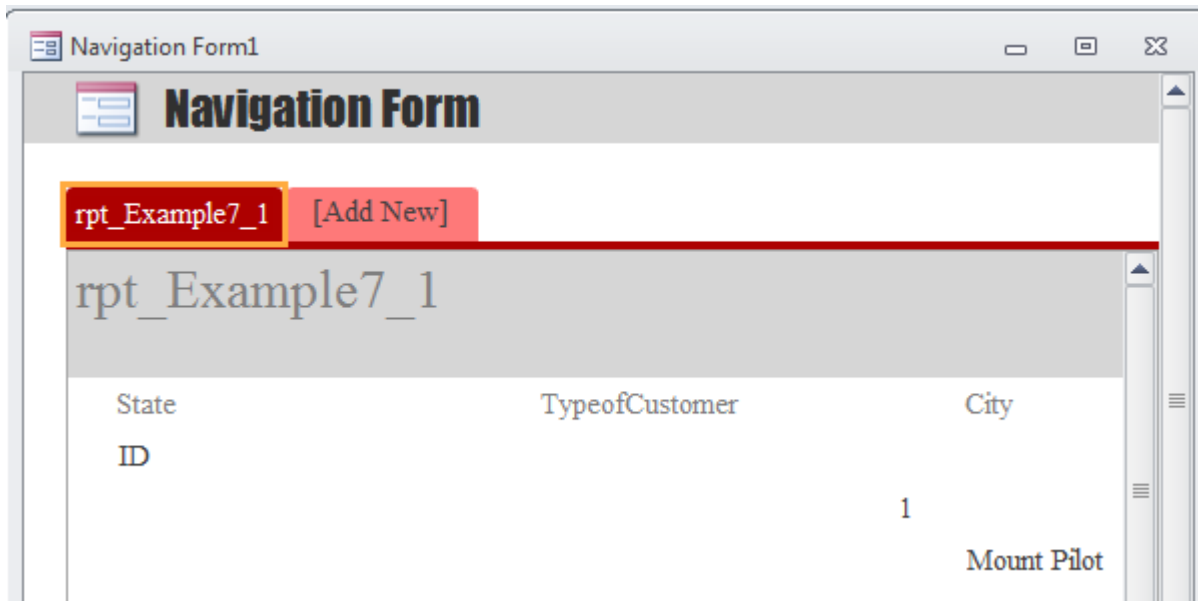
In the Create tab, Forms group, select Navigation, then Horizontal Tabs.



Drag rpt_Example7_1 onto the [Add New] tab, then release the mouse button:



After you placed the first report onto the Navigation form, another [Add New] tab is added:

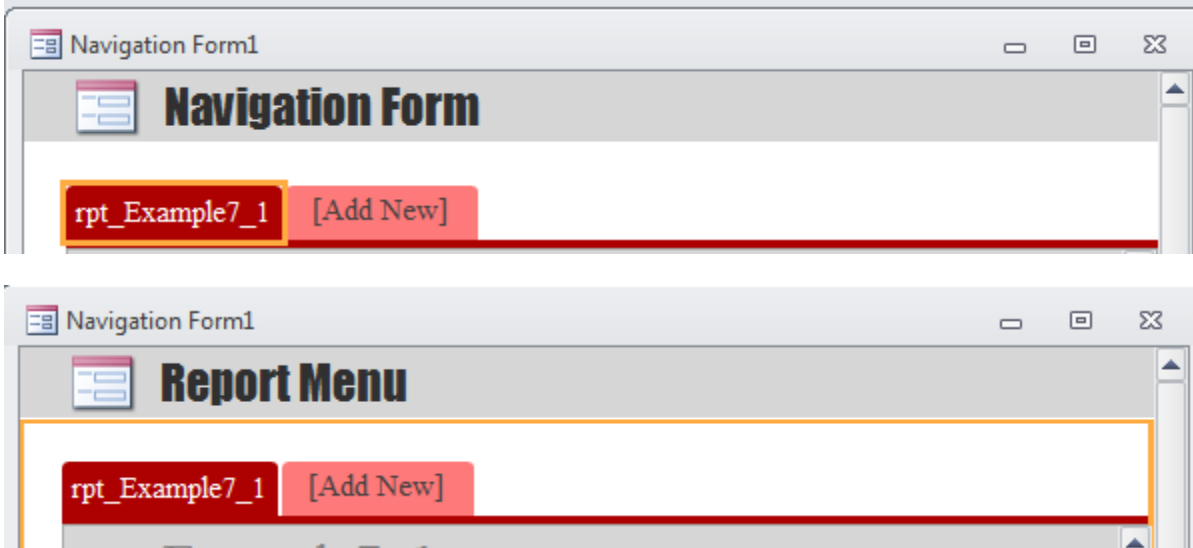


Place the rpt_Example7_2 and rpt_Example7_3 onto the Navigation form.

Note that for report rpt_Example7_3 you must provide a data in the parameter prompt,

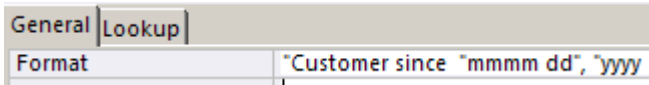
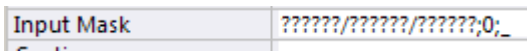


Change the form title to Report Menu



Save the form as frm_InClassPractice8_2.

8-3: Create the following Format/Input Mask properties:

Table	Field	Format, Input Mask
tbl_Customer	CustomerSince	<u>Format:</u> 
tbl_Pets	Colors	<u>Input Mask:</u> 
tbl_Visits	VisitNumber	<u>Input Mask:</u> 